E-PAYMENTS

This document provides guidelines to the taxpayers for creating electronic payments and register for Direct Debit payment service. Taxpayer Guide

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Federal Board of Revenue (FBR) is in process of reforming its services and restructuring the Tax Collection System with major facilitation to its Tax Payers countrywide. In this direction a major milestone is achieved by providing one point services to taxpayers through web based e-Portal (<u>http://e.fbr.gov.pk</u>). Pakistan Revenue Automation Pvt Limited [PRAL] is managing this e-Portal under the policies of FBR, Government of Pakistan.

e-Payments of Taxes are one of the services co-hosted at this e-Portal. The service is jointly being carried out by PRAL and National Bank of Pakistan [NBP] under the CAP-II Project.

1. TAX PAYMENT SERVICE ON E-PORTAL

Taxpayer is issued a **User ID**, **Password** and **PIN Code** upon completion of successful enrollment process after due verifications and security checks of enrollment procedure. Taxpayer is required to submit all of his requests/filings/payments by entering his PIN Code for authorization purposes

2. BUSINESS PROCESS FOR E-PAYMENTS

2.1 e-Payment Preparation Process (Income Tax)

2.1.1 <u>Input</u>

• Challan forms – Income Tax

2.1.2 <u>Procedure</u>

S. No	Responsible Personnel	Activity	Process
1	Taxpayer	Login into system.	Logon to <u>http://e.fbr.gov.pk</u>
2	Taxpayer	Create Payment Slip	Select the appropriate type of payment slip, and enter the data accordingly to create payment slip
3	Taxpayer	Confirm Payment Slip	Ensure that the data entered matches with physical challan
4	Taxpayer	In case of mismatch	In case of any mismatch, press the



			Back button and edit the payment
			If payment created is correct press
5	Taxpayer	Payment Slip	the confirm button, write PSID NO.
3			on the payment challan

2.1.3 <u>Output</u>

• Payment Slip / PSID No.

2.2 Preparation of e-Payment

2.2.1 Sale Tax e-Payment Slip

1. Login to the system i.e. <u>http://e.fbr.gov.pk</u> by using the issued user id & password.

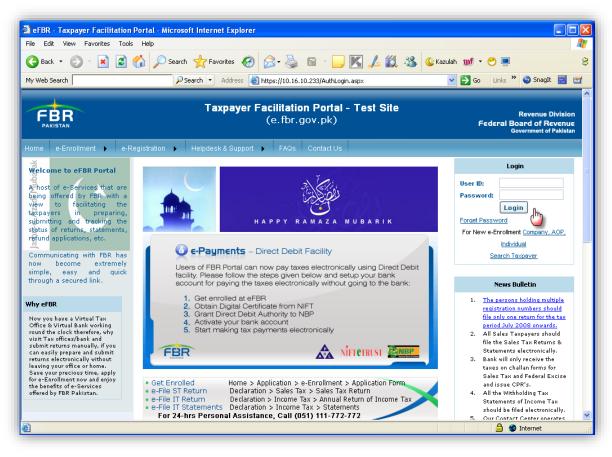


Figure 1

2. From the top menu, select **e-Payments** \rightarrow Sale Tax.

FBR	Taxpayer Facilitatic (e.fbr.gov.pl		eCBR Demo Company (Last Login: 23-Sep-2009, 11:16 AM)
lome FBR Site Administr	ation > Registration > Declaration > Requests 1	e-Payments 🕨 e-Fold	ler 🕨 Logout
8000006 - COY ()		Sales Tax	eCBR Demo Company
📕 e-Folder		Federal Ex	
		Direct Taxes	
Tax Year 2009	Dear Taxpayer,	Customs	
All Inwards (6) All Outwards (2)	Welcome to Taxpayer Facilitation System (TFS). Your e-Folder provi	te all e-Payment Operations	el of this page pertaining to all Federal Taxes, i.e, Sales
Registration (0)	Tax, Income Tax, Federal Excise and Customs Duties. The correspor	idance made by the tax officers and	the tax payer is also available for live viewing.
Declarations (2) Requests (0)	Moreover system generated alerts, news and SMS messages are al	so available in this e-Folder.	
Payments (2) Acknowledgements (2)			
Discrepancies (0)	The links given on the left pannel having plus (+) sign before the link		
Notices (0) News (2)	Those having a minus (-) sign before the link show that this link does	not have any further levels and car	n be accessed by clicking the link.
Taxpayer Account Calendar			
Templates & Forms	You can avail the e-Services given in the top menu bar of this page particulars can be updated by clicking Registration link, e-Filing of all		
Guides - PDF (0) Demos - Videos (2)	performed by clicking Declaration link. For making any requests, such		
SROs General Orders	etc. click Request link.Tax payment can be prepared and even can m		
General Orders"	link.		,
	Home Contact Us Security Tips	Terms & Conditions	

Figure 2

3. On left control panel, from the drop down list select the payment month and payment year.

Print this Page	8000006 - COY ()
	Sales Tax e-Payments
Payment Year 2010 ¥ Payment Month Aug, 2009 ¥	Tax Depositee Particulars
Select Month Jul, 2009 Create Payme Aug, 2009	Tax Month NTN / FTN 8000006-1 Name @CBR Demo Company
Sep, 2009 Oct, 2009 Sales Tax Nov, 2009	
Federal Excise Dec, 2009 Jan, 2010 Feb, 2010	
Mar, 2010 Direct Taxes Apr, 2010 May, 2010 May, 2010 Customs Jun, 2010	
Jun, 2010	

Figure 3

4. Under the "Create Payment Slip", click on "Sales Tax".



Print this Page	8000006 - COY ()	eCBR Demo Company
Payment Year 2010	Sales Tax e-Payments	
Payment Year 2010 👻 Payment Month Aug 2009 💙	Tax Depositee Particulars	
Create Payment Slip	Tax Month NTN / FTN 8000006-1 Name eCBR Demo Company	
<u>Sales Tax</u>		
Federal		
<u>Direct Taxes</u>		
<u>Customs</u>		

Figure 4

5. The system loads the create payment slip with the particulars of tax depositee and taxpayer.

Print this Page	8000006 - COY ()				eCBR Demo Company
			Sales Tax e-Payr	nents	
Payment Year 2010 💌 Payment Month Aug, 2009 👻	Tax Depositee Pa	rticulars			
Create Payment Slip	Tax Month 08/2	009 NTN / FTN 8000	006-1 Name eCBR Demo	Company	
Sales Tax	Sales Tax Paymer	nt			Status: Preparing
ederal Excise	Particulars of	Tax Payer			
irect Taxes	Collectorate	Select Collectorate	*		
lustoms	NTN CNIC	8000006-1 TU/123456			
ayment Advance Search	Businesses	Test STRN		STRN 88888	3888888
-,	Name	eCBR Demo Company			
Sales Tax	Address	Test Address Islamabad I	SLAMABAD ISLAMABAD 44000		
ederal Excise	Details of Payme	nt:			
rect Taxes					
ustoms	Head o Accoun		Description		Amount
Other Operations	(NAM Co B-0234	1 Sales Tax			0
Scheduled e-Payments List	B-0236 B-0236				0
System Management				Total	0
	Particulars of Pay	ment:			
	Mode	Amount PO/CH No. PO	CH Date Bank	City	Branch
	Cash 💌	0			×
	Add]			
			😵 Create 🏼 💐 Back 🔵	Cancel	
		Home Contact Us	Security Tips Terms & Con	ditions	

Figure 5

- 6. Select the "Collectorate" from the "Taxpayer Particular Section".
- 7. In section "Details of Payment", enter the amount. System will automatically calculate and load the total.

tails of Payment:			
Head of	Description	Amoun	t
Account			
(NAM Code)			
B-02341	Sales Tax		5,00
B-02366	Sales Tax on Services		
B-02367	Federal Excise Duty on in VAT mode		
	1	otal	5,00

- 8. After entering the amount, select the "Payment mode" from the section of "Particulars of Payment". The payment mode can either be "Cash, Cheque, Pay Order and Direct Debit. The payment can be made with two different modes. e.g. in the combination of Cheque & Cash. Cheque & Pay Order, Cash & Pay Order.
- 9. Select the particular mode and provide the respective details. In case of "Cash Mode", no other detail is required so click on "Create" Button.

Particulars of I	Payment:						
Mode Cash 💌	Amount 5,000	PO/CH No.	PO/CH Date	Bank	City	Branch	×
Add							
			%	Create 🚽 Back 😫 C:	ancel		

Figure 7

- 10. If the mode selected is "Cheque", give the respective details as well. From the drop down list of "Bank, City and Branch", select the respective one.
- If the amount given in section "Particulars of payment & the details of payment are not equal and we click on "Create" Button. The error generates.

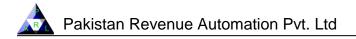
Details of Payment:					
Head of		De	scription		Amount
Account					
(NAM Code)					
B-02341	Sales Tax				5,000
B-02366	Sales Tax on Ser	rvices			0
B-02367	Federal Excise D	uty on in VAT i	mode		0
Particulars of Paymer			d be equal to the total amount.	Total	(<u>5.00</u>)
Mode Amo	unt PO/CH No.	PO/CH Date	Bank	City	Branch
Chequ 🗸	,000 153217	12/08/2009	ABN AMRO BANK	ISLAMABAD 💌	F7-BRANCH, ISLAM 😪 😣

Figure 8

12. To enter another detail of payment particular, click on **"Add"** Button. And provide the details.

	Branch
SLAMABAD 🔽 F7-E	RANCH, ISLAM
SI	AMABAD 🔽 F7-E

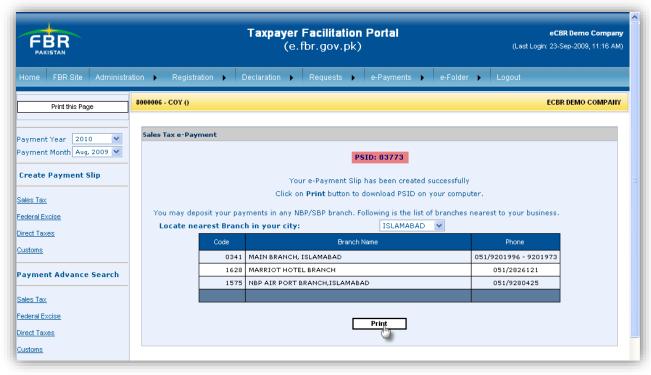
13. Click on "Create" Button, to create the payment slip. After clicking the button, system asks for confirmation. If there is no change needed then click on "Confirm" Button or to edit the details click on "Back" Button.



2,000 153217 3,000	12/08/2009	ABN AMRO BANK	~			
3.000				ISLAMABAD	<	F7-BRANCH, ISLAMA

Figure 9

14. When the payment particulars get confirmed the system loads the "e-Payment Slip" with the "PSID (Payment Slip ID)". You can select the nearest NBP Branch to deposit the payments.



		4	and the second		201	
			Federal Boar Government of F		e'	
	-	PARISIAN				
		SALES TA	X PAYMENT	CHALLAN		
			PSID # : 83773			
Sales Tax Reg.No	8888888	888888			NTN	8000006-1
	_					Month Year
Name	ECBR DEMO C				Tax Period	08 2009
Address	PRAL, 5TH Floo	or ETC F-5/1 ISL	AMABAD 44000			
HEAD	OF ACCOUNT	<u> </u>		А	mount in Pa	ak Rs.
B-02	341 Sales Tax	(5,000
B-02		on Services				0
B-02	367 Federal E	xcise Duty on in	VAT mode			0
			Total	Amount		5,000
Amount in w	ords Five Thou	isand Ruppees A	And No Paisas Only	1		
Modes & partie	ulars of payn	nent				
Sr. Type No			Bank	City	Bran	ch Name & Addresses
1 Cash		5,000				
•	I	DE	CLARATION	•	ľ	
I hereby decl	are that the part	iculars mentione	ed in this challan a	are correct.		
CNIC of Dep	ositor TU/1234	456				
Name of Dep		DEMO COMPAN	Y		_	
Date					_	
					_	
PSID-ST-0000009				St	tamp & Sigr	nature
		Id not be signed/	stamped by the Bai	nk. However, a C	PR should be	issued after receipt of
ayment by the Banl	ί.					
aymone by the barn		RS				
ISTRUCTIONS F			ches into your city	ISLAMABAD		mentioned in your profile):
ISTRUCTIONS F		-			Phone	
ISTRUCTIONS F ou may deposit you Bank	r payments in any	/ of following brar Branch Name a			1110110	
ISTRUCTIONS F	r payments in any	-	and Address		051/9280425	
ISTRUCTIONS F ou may deposit you Bank	r payments in any	Branch Name a	and Address			9201973
ISTRUCTIONS F ou may deposit you Bank	r payments in any	Branch Name a	and Address BRANCH NCH, ISLAMABAD.		051/9280425	9201973
ISTRUCTIONS F ou may deposit you Bank	r payments in any AKISTAN	Branch Name a 1575 - AIRPORT E 0341 - MAIN BRAN	and Address BRANCH NCH, ISLAMABAD.		051/9280425 051/9201996 -	9201973

15. Click on **"Print"** Button, to get the payment Challan.

Figure 11

2.2.2 Federal Excise e-Payment Slip

1. Login to the system i.e. <u>http://e.fbr.gov.pk</u> by using the issued user id & password.

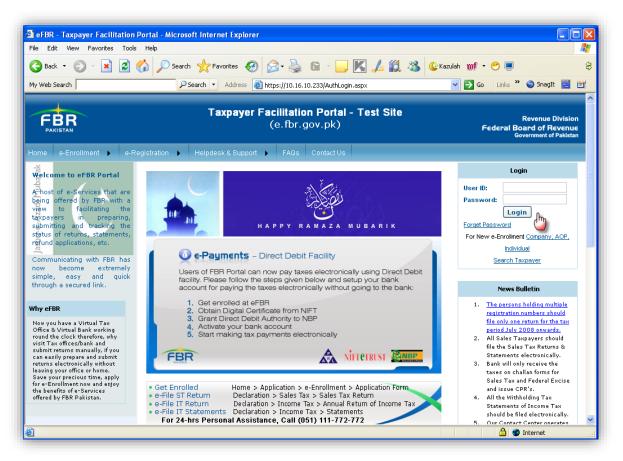


Figure 12

2. From the top menu, select **e-Payments** \rightarrow Federal Excise

PAKISTAN	(e.fbr.gov.pk)		(Last Login: 23-Sep-2009, 11:16 AM)
ome FBR Site Administration	▶ Registration ▶ Declaration ▶ Requests ▶	e-Payments 🕨 e-Fol	lder 🕨 Logout
1000006 - COY ()		Sales Tax	eCBR Demo Company
e-Folder	Dear Taxpaver,	Federal Excise Direct Taxes Customs	
All Inwards (6) All Outwards (2) Registration (0) Declarations (2) Requests (0) Payments (2) Acknowledgements (2) Discrepancies (0) Notices (0) News (2) Taxpeyer Account Calendar Calendar Galendar Guides - PDF (0) Demos - Videos (2) SROs General Orders	Welcome to Taxpayer Facilitation System (TFS). Your e-Folder provide a Tax, Income Tax, Federal Excise and Customs Duties. The correspondar Moreover system generated alerts, news and SMS messages are also a The links given on the left pannel having plus (+) sign before the link shor Those having a minus (-) sign before the link show that this link does not You can avail the e-Services given in the top menu bar of this page whe particulars can be updated by clicking Registration link. e-Filing of all the performed by clicking Declaration link. For making any requests, such as etc. click Request link.Tax payment can be prepared and even can made link.	ce made by the tax officers an valiable in this e-Folder. w that there are more items un have any further levels and ce reby you can manage your Us declarations such as Returns a request for extension in date c	ter the link which can be seek by clicking the (+) sign. In be accessed by clicking the link. er Account by clicking Administration. Registration nd Statements of Income Tax and Sales Tax can be if filling I/Tax return, application for Exemption Certificate,

Figure 13

3. On left panel, select the **"Payment year"** and **"Payment Month"**. And from the **"Create Payment Slip"** section click on **"Federal Excise"**.

FBR	Taxpayer Facilitation Portal eCBR Demo Company (e.fbr.gov.pk) (Last Login: 23-Sep-2009, 11:16 AM
Home FBR Site Admin	stration > Registration > Declaration > Requests > e-Payments > e-Folder > Logout
Print this Page	8000006 - COY () eCBR Demo Company
Payment Year 2010 💌	Federal Excise e-Payments
Payment Month Aug, 2009	Tax Depositee Particulars
Create Payment Slip	Tax Month NTN / FTN 8000006-1 Name eCBR Demo Company
Sales Tax	1
Federal Excise Direct Taxes	
Customs	

Figure 14

4. The system loads the Federal Excise Create Payment Slip, with the taxpayers & tax depositee particulars.

FBR	Taxpayer Facilitation Portal «CBR Demo Company (e. fbr.gov.pk) (Last Loge: 23-Sep-2009, 11:18 AM
Home FBR Site Adminis	tration > Registration > Declaration > Requests > e-Payments > e-Folder > Logout
Print this Page	Błółółóś - COY () eCBR Demo Company
Payment Year 2010 ¥ Payment Month Aug. 2009 ¥	Federal Excise e-Payments Tax Depositee Particulars
Create Payment Slip	Tax Month DB/2009 NTN / FTN 8000006-1 Name eCBR Demo Company
Sales Tax	Federal Excise Payment Status: Preparing
Federal Exclose Diroct Taxos Custome Payment Advance Search	Particulars of Tax Payer Collectorate Select Collectorate NTN 8000000-1 ONIC TU/123456 Businesses Test STRN Name eCBR Demo Company
Sales Tax Federal Excise	Address Test Address Islamabad ISLAMABAD ISLAMABAD 44000 Details of Payments
Direct Taxes Customs	Head of Account Description Amount (NAM Code)
Other Operations	B-02485 Federal Excise Duty (excluding EED on natural gas) 0 B-02501 Federal Excise Duty on Natural Gas 0 C-03901 Petroleum Development Levy - PDL 0 Total 0
System Management	Particulars of Payment:
	Mode Amount PO/CH No. PO/CH Date Bank City Branch Cash Image: Control of the second
	Home Contact.Us Security Ties Terms.8.Conditions Copyright © Pakistan Revenue Automation (Pvt) Limited - 2009 Dest viewed at 1024x706 with Internet Explorer 6.0.

Figure 15

- 5. Select the "Collectorate" from the "Taxpayer Particular Section".
- 6. In section **"Details of Payment"**, enter the amount. System will automatically calculate and load the total.

ails of Payment:			
Head of Account	t Description		Amount
(NAM Code)			
B-02485	Federal Excise Duty (excluding FED on natural gas)		200
B-02501	Federal Excise Duty on Natural Gas		2,500
C-03901	Petroleum Development Levy - PDL		1,212
		Total	3,912

Figure 16

 After entering the amount, select the "Payment mode" from the section of "Particulars of Payment". The payment mode can either be "Cash, Cheque, Pay Order, Direct Debit, and Credit Card (Currently not functional).

The payment can be made with two different modes. e.g. in the combination of Cheque & Cash. Cheque & Pay Order, Cash & Pay Order and so on.

- Select the particular mode and provide the respective details. In case of "Cash Mode", no other detail is required so click on "Create" Button.
- 9. If the mode selected is "Cheque", give the respective details as well. From the drop down list of "Bank, City and Branch", select the respective one.

etails of Payment:					
Head of Accoun	nt	De	scription		Amount
(NAM Code)					
B-02485	Federal Excise D	uty (excluding)	FED on natural gas)		0
B-02501	Federal Excise D	uty on Natural	Gas		2,500
C-03901	Petroleum Devel	opment Levy -	PDL		0
				Total	2.500
articulars of Paymen	it:				
Mode Amou	unt PO/CH No.	PO/CH Date	Bank	City	Branch
	unt P0/CH No. 2,500 1287852	PO/CH Date	Bank ALLIED BANK OF P4		Branch
Chequi 💙 📃 2					
Chequi 💙 📃 2					
Chequi 💙 📃 2					

Figure 17

 If the amount given in section "Particulars of payment & the details of payment are not equal and we click on "Create" Button. The error generates.



- 11. To enter another detail of payment particular, click on **"Add Button"**, And provide the details.
- 12. Click on "Create" Button, to create the payment slip. After clicking the button, system asks for confirmation. If there is no change needed then click on "Confirm" Button or to edit the details click on "Back" Button.
- 13. When the payment particulars get confirmed the system loads the "e-Payment Slip" with the "PSID (Payment Slip ID)". You can select the nearest NBP Branch to deposit the payments.

FBR PAKISTAN Home FBR Site Administr	Taxpayer Facilitation Portal (e.fbr.gov.pk) eCBR Demo Comp (Last Login: 23-Sep-2009, 11:16 ation Registration Declaration Requests e-Payments e-Folder Logout
Print this Page	8000006 - COY () eCBR Demo Comp
Payment Year 2010 💌 Payment Month Aug, 2009 👻	Federal Excise e-Payment PSID: 83751
Create Payment Slip	Your e-Payment Slip has been created successfully Click on Print button to download PSID on your computer.
<u>Sales Tax</u> Federal Excise	You may deposit your payments in any NBP/SBP branch. Following is the list of branches nearest to your business. Locate nearest Branch in your city:
<u>Direct Taxes</u> <u>Customs</u>	Select City FAISALABAD Pr GUIRANWALA
Payment Advance Search	ISLAMADAD ISLAMADAD KARACHI LAHORE MULTAN CITY
<u>Sales Tax</u> Federal Excise	RAWALPINDI SIALKOT SWAT
Direct Taxes	
Customs Other Operations	

Figure 19

14. Click on **"Print"** Button, to get the payment Challan.

2.2.3 Direct Taxes e-Payment Slip

- 1. Login to the system i.e. <u>http://e.fbr.gov.pk</u> by using the issued user id & password
- 2. From the top menu, select "e-Payments \rightarrow Direct Taxes".

						Тахра		F acilita t fbr.gov.					eCBR Demo Company (Last Login: 23-Sep-2009, 11:16 AM)
Home	FBR Site	Administration	•	Registration	•	Declaration	•	Requests	•	e-Payments 🕨	e-Fold	er 🕨	Logout
800000	6 - COY ()									Sales Tax			eCBR Demo Company
	📕 e-Fol	der								Federal Excise			
										Direct Taxes			
Тах Ү	'ear 200'	9 🔽	Dear	Taxpayer,						Customs			
	wards (6) utwards (2)		Welc	ome to Taxpayer	Facilit	ation System (TF)	S). Yo	our e-Folder pro	vide a	e-Payment Operation	ns 🕨 ne	l of this	page pertaining to all Federal Taxes, i.e. Sales

Figure 20

- 3. At the left control panel, select the **"Payment Year"** and **"Payment Month"** from the drop down list.
- 4. At "Create Payment Slip" section, click on "Direct Taxes".

FBR	Taxpayer Facilitation Portal (e.fbr.gov.pk)	eCBR Demo Company (Last Login: 23-Sep-2009, 11:16 AM)
Home FBR Site Adminis	tration > Registration > Declaration > Requests > e-Payments > e-Folder	▶ Logout
Print this Page	8000006 - COY ()	eCBR Demo Company
Payment Year 2010 V Payment Month Aug, 2009 V Create Payment Slip Sales Tax	Direct Taxes e-Payments Tax Depositee Particulars Tax Year NTN / FTN 8000006-1 Name eCBR Demo Company	
Federal Excise Direct Taxes Customs		

- 5. The system loads the e-Payment direct taxes creation page with the tax depositee particulars.
- 6. From the "Direct Taxes Payment" section, select the "Nature of Tax Payment".

	Direc	t Taxes e-Payments	
Tax Depositee Particulars			
Tax Year 2010	NTN / FTN 8000006-1 N	lame eCBR Demo Company	
Direct Taxes Payment			Status: Preparing
Nature of Tax Payment	Deduction at Source	▼ Tax Office	LTU KARACHI
Nature of Tax Payment	Current Demand With Return	▼ Tax Office	LTU KARACHI
	Current Demand	▼ Tax Office	LTU KARACHI

- 7. The Nature of Tax Payment defined in eFBR Portal are :
 - Current Demand.
 - With Return.
 - Advance Payment
 - Arrear Demand.
 - Deduction at Source.
 - Misc. /Others.
 - CVT on Purchase of Property.
- 8. Select the **"Salary Month"**.
- 9. Select the **"Tax Office".**

2.2.3.1 <u>Creating e-Payment Slip of "Deduction at Source"</u>

- 1. If nature of payment selected is **"Deduction at Source"**, there are two options available to enter the data,
 - **a**. Attach File **b**. Online Entry
- 2. You can also attach file for payments, from its section by clicking on "Attach File" button.
- 3. By clicking on "Attach File" the system loads the page to upload the file to get attached.
- 4. The sample file in excel format is also available for help to create the attach file.
- 5. The file can be downloaded by simply clicking on the link "Download Sample File".
- 6. Create the file by seeing the sample file, browse it & then get it attach.
- 7. Click on **"Import**" button to upload the attached file.

	T axpayer Facilitation I (e.fbr.gov.pk)		eCBR Demo Company (Last Login: 23-Sep-2009, 11:16 AM
ome FBR Site Admin	stration 🕨 Registration 🕨 Declaration 🕨 Requests 🕨	e-Payments 🕨 e-Folder 🕨 Logo	ut
Print this Page	8000006 - COY ()		eCBR Demo Company
	e-Paymer	nts Upload File	
yment Year 2010 yment Month Sep, 2009 yment Month Sep, 2000 yment Month Sep, 2000 yment Month Sep, 2000 yment			
eate Payment Slip	Tax Year 2010 NTN / FTN 8000006-1 Na	me eCBR Demo Company	
<u>es Tax</u> teral Excise	Back Attach File for Payment:	s	tatus: Preparing
<u>ct Taxes</u> toms	Browse for file	Browse	
yment Advance Search			

Figure 23

- 8. Click on "Back" button to move back to the e-Payment Direct Taxes Page.
- 9. To enter the data online.
- 10. In "Taxpayers Details" section, add the asked details.
- 11. From the "Payment Section" drop down list, select one.
- 12. Enter the **Taxpayers NTN**, if the NTN is present in system, it will automatically loads the remaining details. Else enter the respective detail too.
- 13. For some tax payment nature selection, it loads the taxpayers detail as well.
- 14. When enter the **Taxable Amount** and **Tax Rate**, it will calculate the **Tax Amount** automatically.
- 15. Click on **Add** » button.



Resident	O Non-Resident			
Payment Section	01 - 149 - Salary - Federal			
Taxpayer's NTN	1234567-9	Taxpayer's CNIC	61101-1967260-9	
Taxpayer's Name	MUHAMMAD UMER AZIZ	Taxpayer's City	BANNU	
Taxpayer's Address	ABC XYZ			
Taxpayer's Status	INDIVIDUAL	NAM Code	B01131	
Taxpayer's Business	M/S BASIT BILAL COTTON INDUSTRIE	S (PVT)LTD.		
Taxable Amount	15,000 Tax Rate	2 Tax	Amount	:

Figure 24

16. The tabular grid appeared, showing the record added before and the total amount of tax to be paid.

	Sr. No.	NTN	CNIC	Name	Address	NAMCode	Business Name	Taxable Amount	Tax Amount	Status
Edit	1	1234567- 9	61101- 1967260-9	MUHAMMAD UMER AZIZ	ABC XVZ	B01131		15,000	300	Salaried Individua
								15,000	300	
	First									
⁻ otal 1 Amour	Tax Amo nt in wor	unt Paid ds		1 - 1 of 1 (To 300 Ruppees And No Pais		41100111213	300)	Next >	>	Last >>
Fotal T Amour	Tax Amo nt in wor	unt Paid		300		41100111213	300 }	Next >	> 	Last >>
⁻ otal 1 Amour	Tax Amo nt in wor	unt Paid ds		300		4mount: 3	<u></u>	Next >	->	Last >>
Fotal T Amour	Tax Amo nt in wor	unt Paid ds		300		41100111: 3	<u></u>	Next >		Last >>
Fotal 1 Amour P articu	Tax Amo nt in wor	unt Paid ds	Three Hundred	300		41100111111	City	Next >	Branct	

17. "Payment Particular" section, add the payment mode & its details.

Figure 25

- 18. To create the e-payment slip, click on "Create" button.
- 19. Confirm it by clicking on "Confirm" button.



Figure 26

20. Select the nearest NBP branch and "Print" Challan.

Payment			
	PSID: 83779		
	Your e-Payment Slip has been created successfull	(
	Click on Print button to download PSID on your comp	uter.	
	ments in any NBP/SBP branch. Following is the list of branches h in your city: Branch Name	Phone	
0341	MAIN BRANCH, ISLAMABAD	051/9201996 - 9201973	
	MARRIOT HOTEL BRANCH	051/2826121	
1628			
	NBP AIR PORT BRANCH, ISLAMABAD	051/9280425	

Figure 27

2.2.3.2 <u>Creating e-Payment Slip of "Current Demand/ With Return/ Advance Payment/</u> <u>Arrear Demand and Misc. /Others"</u>

- If the nature of payment selected is either "Current Demand/ With Return/ Advance Payment/ Arrear Demand and Misc. /Others".
- 2. The process to create e-Payment is same.
- 3. After selecting any of the above nature, the taxpayer's particulars will be loaded automatically.
- 4. Add the total tax amount to be paid, the amount in words will be loaded by the system.
- 5. Add the **Payment particulars.**
- 6. Click on **"Create"** Button.

Direct Taxes Payment					Status: Preparing	
Nature of Tax Payment	Misc./Others		▼ Tax Office	LTU KAI	RACHI	
Payment Section	27 - WWF - W	WF @ 2% of total	income as defined in N	WWF Ordinance		
Taxpayer's NTN	8000006-1		Taxpayer's	CNIC/RegInc. TU/1234	56	
Taxpayer's Name	eCBR Demo C	ompany				
Taxpayer's Business	Test STRN			v		
l'axpayer's Address	parachinar ko	hat kda				
l'axpayer's Status	COMPANY		NAM Code	G06304		
fotal Tax Amount Paid		2,500				
Amount in words	Two Thousand	Five Hundred Ru	ppees And No Paisas C	inly		
articulars of Payment:						
Mode Amount	PO/CH No.	PO/CH Date	Bank	City	Branch	
Cash 🗸 2,50	2					3
2,50	<u> </u>					
Add						

Figure 28

7. Make it confirm by clicking on "Confirm" button.



Figure 29

8. When the payment particulars get confirmed the system loads the "e-Payment Slip" with the "PSID (Payment Slip ID)". You can select the nearest NBP Branch to deposit the payments.

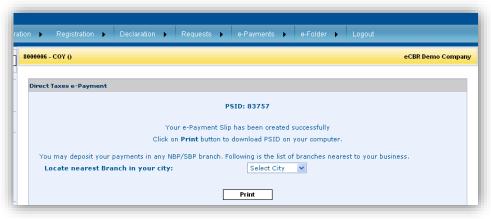


Figure 30

9. Click on **"Print"** button to get the payment challan.

2.2.3.3 Creating e-Payment Slip of "CVT on Purchase of Property"

- 1. If the nature of payment selected is "CVT on Purchase of Property".
- Select the "District" from the drop down list. The corresponding "Tax Office" will be loaded by the system.
- 3. Select "Registration Authority".

tion ▶ Registration ▶ Declaration ▶ Requests ▶ e-P	ayments 🕨 e-Folder 🕨 Logout
8000006 - COY ()	ECBR DEMO COMPANY
Direct Taxes	e-Payments
Tax Depositee Particulars	
Tax Year 2010 NTN / FTN 8000006-1 Name ECB	R DEMO COMPANY
Direct Taxes Payment	Status: Preparing
	District JHANG 👻
Nature of Tax Payment CVT on Purchase of Property	Tax Office RTO FAISALABAD
	Registration Authority Other 💌
	Other, please specify abc

- 4. Enter the "Particulars of Purchaser, Seller and of Property".
- 5. Enter the "Tax Details" and "Particulars of Payment".

	Taxpayer Facilitation Portal eCBR Demo Compar (e.fbr.gov.pk) (Last Login: 23-Sep-2009, 11:16 All
Home FBR Site Administra	ation > Registration > Declaration > Requests > e-Payments > e-Folder > Logout
Print this Page	8000006 - COY () ECBR DEMO COMPAN
Payment Year 2010 Payment Month Sep, 2009 Create Payment Slip Sales Tax Federal Excise Direct Taxes Customs Payment Advance Search	Direct Taxes e-Payments Tax Depositee Particulars Tax Year 2010 NTN / FTN 8000006-1 Name ECBR DEMO COMPANY Direct Taxes Payment Status: Preparing District JHANG Year Nature of Tax Payment CVT on Purchase of Property Tax Office RTO FAISALABAD Year Other, please specify Other Other Year Year
Sales Tax	
Federal Excise Direct Taxes Customs	Particulars of the Purchaser: Particulars of the seller: 1.NTN 8000006-1 2.a.CNIC 5.NTN 1234567-9 6.a.CNIC 61101-1967260-9
	b.Passport No. b.Passport No. b.Passport No b.Passport No b.Pa
	Tax Details 21. Date of Sale 01/09/2009 23. CVT Rate 4% 24. CVT Amount (Computed) 25. CVT Amount being paid 100,000 Total Tax Amount Paid 100,000 One Hundred Thousand Ruppees And No Paisas Only Particulars of Payment:
	Mode Amount PO/CH No. PO/CH Date Bank City Branch Cash 100,000 Select Bank
	🐲 Create 🔰 Back ጰ Cancel

6. Click on **"Confirm"** button.



Figure 33

 When the payment particulars get confirmed the system loads the "e-Payment Slip" with the "PSID (Payment Slip ID)". You can select the nearest NBP Branch to deposit the payments.

FBR			Taxpayer Facili (e.fbr.go		tal		eC (Last Login: 23-	BR Demo Con -Sep-2009, 11:1
Home FBR Site Administr	ation 🕨 Registr	ation 🕨 D	eclaration 🕨 Reque	sts 🕨 e-Pa	yments 🕨	e-Folder	Logout	
Print this Page	8000006 - COY ()						ECE	BR DEMO COMP
ayment Year 2010 💌 ayment Month Sep, 2009 🗸	Direct Taxes e-	Payment		PSID: 83	3783			
Create Payment Slip			Your e-Payn Click on Print b	nent Slip has be utton to downlo			n.	
ederal Excise			ments in any NBP/SBP b h in your city:		-	branches ne	arest to your business.	
irect Taxes		Code		Branch Name			Phone	
<u>ustoms</u>		0341	MAIN BRANCH, ISLAMAB	AD		0	51/9201996 - 9201973	
yment Advance Search			MARRIOT HOTEL BRANC				051/2826121	
ayment Advance Search		1575	NBP AIR PORT BRANCH,I	SLAMABAD			051/9280425	1
ales Tax								
ederal Excise rect Taxes				Print	:			



8. Click on **"Print"** button to get the payment challan.

2.3 Advance Search e-Payment

1. Login to the system i.e. <u>http://e.fbr.gov.pk</u> by using the issued user id & password.

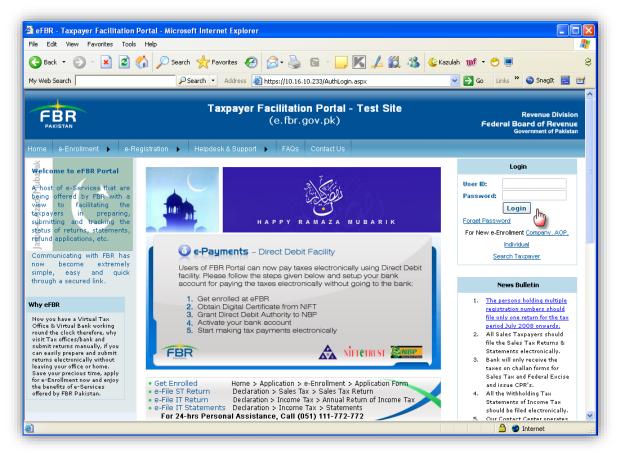


Figure 35

- 2. From the top menu, select e-Payments → Sale Tax / Federal Excise or Direct Taxes.
- 3. On left panel, in "Payment Advance Search" click on "Sales Tax".

	(e.fbr.gov.pk)	(Last Login: 23-Sep-2009, 11:16 AM
Home FBR Site Adminis	tration) Registration) Declaration) Requests) e-Payments) e	e-Folder 🕨 Logout
Print this Page	8000006 - COY ()	ECBR DEMO COMPANY
	- Sales Tax e-Payments	
Payment Year 2010 💙 Payment Month Aug, 2009 🌱	Tax Depositee Particulars	
Create Payment Slip	Tax Month NTN / FTN 8000006-1 Name ECBR DEMO COMPAN	IY
<u>Sales Tax</u>		
Federal Excise		
Direct Taxes		
<u>Customs</u>		
Payment Advance Search		
SalesiTax		
Federal Excise		
<u>Direct Taxes</u>		
Customs		

Figure 36

- 4. The system loads the payment slips advance search page, from which one can find the payment slip by fulfilling the search criteria.
- 5. As we clicked on **"Sales Tax"** so the system by default load the sale tax payment slips made in last month.

FBR			Taxpayer Fa (e.fbr.	cilitation Po gov.pk)	rtal				Jemo Compar -2009, 11:16 Af
Home FBR Site Administ	ration 🕨	Regis	tration 🕨 Declaration 🕨 Re	quests 🕨 e-P	ayments 🕨	e-Folder 🕨 Logo	ut		
Print this Page	8000006 -	COX ()					E	CBR DI	EMO COMPAN
	-		Pay	ment Slips A	dvance S	earch			
Payment Year 2010 Payment Month Aug. 2009 Create Payment Slip Sales Tax Federal Excise Direct Taxes	PSID From	nce Sea	Атоunt [1/9/2009] [[С] То 30	0 /9/2009 (छ)•		All V Sales Tax V		S	Search
Customs	_			<pre> < << 1 - 6 Show Page</pre>					
Payment Advance Search									
<u>Sales Tax</u>	View	Sr. No.	Name of Tax payer	CPR Number	Payment Slip ID	Tax Amount	Date Created	Туре	Status
Federal Excise	2	1	ECBR DEMO COMPANY		83773	5,000	3/9/2009	sт	Preparing
Direct Taxes	-	2	ECBR DEMO COMPANY		83771	4	3/9/2009	ѕт	Preparing
<u>Customs</u>		3	ECBR DEMO COMPANY		83769	2	3/9/2009	sт	Preparing

- Figure 37
- 6. Search can be done on the basis of "PSID", "Amount". Set the "Status" and "Type" to "All". Select the date "From To Date" as well. And click on "Search" button.
- 7. As if entered the in the field of "Amount 2500", "Status and Type are set to All"
- 8. Set the date and perform search.
- 9. The system displayed the Search Results in its section in the form of table grid.

Print this Page												
			Pay	ment Slips A	dvance S	earch						
ayment Year 2010 💙 ayment Month Aug, 2009 💙	Advan	ce Search:										
Create Payment Slip	PSID From		Amount 2,500 Status All ♥ 01/9/2009 100 4 To 30/9/2009 100 4 Type All ♥									
ales Tax		_					-)			
ederal Excise	Search	rch Results:										
Direct Taxes												
lustoms				<pre> < << 1 - 2 Show Page</pre>		[
Payment Advance Search												
ales Tax	View	Sr. No.	Name of Tax payer	CPR Number	Payment Slip ID	Tax Amount	Date Created	Туре	Status			
ederal Excise	🔎	1	eCBR Demo Company		83757	2,500	2/9/2009	IT	Preparing			
rect Taxes	<i>></i>	2	eCBR Demo Company		83751	2,500	2/9/2009	FE	Preparing			
ustoms						5,000						
				k << 1.2	of 2 >> >	1						
		<pre><< 1 - 2 of 2 >> > Show Page lumbers</pre>										

Figure 38

- 10. In the "Search Results Section", from the grid select the payment slip to view by clicking on the $\boxed{20}$.
- 11. The respective payment slip opened. Here an option to re-print the payment slip is also available. By clicking the **"Print PSID"** button.

FBR		Taxpayer (e.	Facilitation Portal fbr.gov.pk)		eCBR Demo Company (Last Login: 23-Sep-2009, 11:16 AM)
Home FBR Site Administr	ation 🕨 Registration)	Declaration	Requests 🕨 e-Payments 🕨	e-Folder 🕨 Log	gout
Print this Page	8000006 - COY ()				ECBR DEMO COMPANY
Payment Year 2010 V Payment Month Aug, 2009 V Create Payment Slip	Tax Depositee Particula		Federal Excise e-Payr		
	Federal Excise Paymer	nt		Print PSID 9	Status: Preparing
<u>Sales Tax</u> Federal Excise	Particulars of Tax P	aver			
Direct Taxes Customs	Collectorate ISI NTN 800	AMABAD			
Payment Advance Search	Businesses PR Name eCt	BR Demo Company	 ▼	STRN 8888888	3888888
<u>Sales Tax</u>	Address <u>Tes</u>	t Address Islamabad I	ISLAMABAD ISLAMABAD 44000		
<u>Federal Excise</u> Direct Taxes	Details of Payment:				
Customs	B-02501	Federal Excise Duty (i Federal Excise Duty o Petroleum Developme		Total	Amount 0 2,500 0 2,500
	Particulars of Payment	3			
	Mode Amour Chequi V 2,	500 1287852 28,	CH Date Bank /8/2009 ALLIED BANK OF Pr Create Delete	City ISLAMABAD V	Branch E-8, NAVAL COMPL 文 🗱
	Сор	yright © Pakistan Rev	Security Tips Terms & Condition enue Automation (Pvt) Limited - 20 h Internet Explorer 6.0.		

- 12. If want to change some detail or to edit the incomplete information then can do it here, and then also **Create** the slip.
- 13. Can **Delete** the payment slip.
- 14. These functionalities can be performed by the buttons available at the bottom of the page.
- 15. From the Payment Advance Search Page, perform the search on the records dated from "03-09-2008 to 30-09-2009"

FBR			Facilitation fbr.gov.pk)	eCBR Demo Company (Last Login: 23-Sep-2009, 11:16 AM)			
Home FBR Site Administr	ation > Registration >	Declaration 	Requests 🕨	e-Payments	e-Folder	Logout	
Print this Page	8000006 - COY ()						ECBR DEMO COMPANY
		F	Payment Sli	ips Advance	Search		
Payment Year 2010 💌 🖉	Advance Search:						
Create Payment Slip	PSID	Amount	30/9/2009	0 Status	All	~	Search
Sales Tax							

Figure 40

16. From the found records, view the record whose status is **confirmed.**

ayment Year 2010 💙 ayment Month Aug, 2009 🌱	Advar	nce S	earch:						
Create Payment Slip	PSID		Amoun 03/09/2008		Status	All 💙	K		Search
ales Tax	Tron				1900				
ederal Excise	Search	h Res	ults:						
Direct Taxes									
Customs				< << 1 - 25 of Show Page Nu		>			
ayment Advance Search				show rugo hu					
sales Tax	View	Sr. No.	Name of Tax payer	CPR Number	Payment Slip ID	Tax Amount	Date Created	Туре	Status
ederal Excise	2	1	ECBR DEMO COMPANY		83783	100,000	3/9/2009	сут	Preparing
irect Taxes	-	2	ECBR DEMO COMPANY		83781	5,000	3/9/2009	ΙТ	Preparing
ustoms	8	3	ECBR DEMO COMPANY		83779	300	3/9/2009	IT	Preparing
	2	4	ECBR DEMO COMPANY		83773	5,000	3/9/2009	ѕт	Preparing
	8	5	ECBR DEMO COMPANY		83771	4	3/9/2009	ѕт	Preparing
	2	6	ECBR DEMO COMPANY		83769	2	3/9/2009	ѕт	Preparing
	8	7	ECBR DEMO COMPANY		83767	2	3/9/2009	ѕт	Preparing
	2	8	eCBR Demo Company		83765	500	3/9/2009	ST	Preparing
	8	9	eCBR Demo Company		83753	11,637	2/9/2009	IT	Preparing
	2	10	eCBR Demo Company		83751	2,500	2/9/2009	FE	Preparing
	8	11	eCBR Demo Company		83749	5,000	1/9/2009	ST	Preparing
	-	12	eCBR Demo Company		83747	280	31/8/2009	IT	Preparing
	8	13	eCBR Demo Company		83573	1	15/8/2009	IT	Preparing
	-	14	eCBR Demo Company		83571	1	15/8/2009	IT	Preparing
	8	15	eCBR Demo Company		83241	1	27/7/2009	ѕт	Preparing
	2	16	eCBR Demo Company		82791	0	7/7/2009	IT	Preparing
	Pro	17	eCBR Demo Company	IT2009071403001000696	82783	10	7/7/2009	IT	Confirmed
		18	eCBR Demo Company		82781	1,000,957,174,622	7/7/2009	ΙТ	Preparing
	8	19	eCBR Demo Company	IT2009071403001000704	82725	3	4/7/2009	сут	Confirmed
	8	20	eCBR Demo Company	IT2009042916281000099	81519	20	29/4/2009	ΙТ	Confirmed
	8	21	eCBR Demo Company		81515	13	29/4/2009	IΤ	Preparing
	2	22	eCBR Demo Company		81157	1,234,568,000	13/4/2009	sт	Preparing
	8	23	eCBR Demo Company		80697	201,219	24/3/2009	sт	Preparing
	2	24	eCBR Demo Company	ST2009032400001000177	80695	1,000,004,000	24/3/2009	ѕт	Confirmed
	8	25	eCBR Demo Company	IT2009013100011000353	79935	434,000	31/1/2009	IT	Confirmed
						1,003,192,512,115			
				< << 1 - 25 of Show Page Ilu		>			

Figure 41 17. The system loads the confirmed payment slip record.

Print this Page	8000006 - COY ()						E	CBR DEMO CON	
			Di	rect Taxes	e-Paym	ents			
rment Year 🛛 2010 🛛 💌	Tax Depositee Particul	ans							
ient Month Sep, 2009 V									
eate Payment Slip	Tax Year 2009	NTN /	FTN 8000006-1	Name eCB	R Demo Con	npany			
<u>s Tax</u>	Direct Taxes Payment						Status: Con	firmed	
eral Excise									
	Nature of Tax Payme	nt Advan	ce Payment	~	Tax Office		RTO KARACHI		
<u>zt Taxes</u>	Advance Years	2011		~					
oms	Payment Section	23 - 14	47 - Advance Tax						
ment Advance Search	Taxpayer's NTN	800000]	Taxnaver's	CNIC/RegInd	TU/123456		
ment Advance Search	Taxpayer's Name		Demo Company						
<u>s Tax</u>	Taxpayer's Business	PRAL				~			
ral Excise	Taxpayer's Address	5th Flo	or , Evacuee Trus	t Complex					
	Taxpayer's Status	Compa	iny		NAM Code				
<u>zt Taxes</u>	Total Tax Amount Paid	H	1	.0					
toms	Amount in words	Ten Ru	ippees And No Pai	isas Only					
	Particulars of Payment:								
	Particulars of Paymen	G							
	Status of Payment I	Details							
							_		
	Mode Ar	nount	Ref No	Received	Status	Status Date	Ву	v	
	Cash	10		10	Confirmed	14/7/2009	ZAHOOR ILLAHI	6	
		🌧 Print CPR 🛛 🚽 Back 🔀 Cancel							
			30	V					

18. In the section "**Particulars of Payment**", from the grid the transaction can be viewed by clicking on the $\widehat{}$ icon.

		CBR - ePayment Detail Status - Microsoft Internet Expl		v			
Paym Taxp		Payment Transaction Details					
Тахр	Payment Mode:	Cash					
Тахр	Amount:	10					
Тахр	Ref No:						
Тахр	Date:	7/7/2009					
Total	Bank:						
Amou	City:						
Partic	Branch:	No Branch					
Farue	Received Amount:	10					
	Status:	Confirmed					
	Status Date:	14/7/2009					
Stati	Processed By:	ZAHOOR ILLAHI					
	Reason:			View			
Cast			Close				
	E Done	🔒 🧶 Interne	t 🦼				
		🔿 Print CPR 🖪 Back 🎇 Cancel		_			

- Figure 43
- 19. To view and print the **CPR**, click on **"Print CPR"** button. The PDF file opens, showing the record of all the taxpayers.

+ PAYSYS Tax Collection Module	INCOME TAX DEP COMPUTERIZED PAYMENT F	MOINBP
		MAIN BRANCH, ISLAMABAD., ISLAMABAD (0341)
CPR No	: IT-20090126-0341-1000274	Payment Date : 26-Jan-2009
Payment Section	: Given in details	RTO/LTO : RTO Karachi
Nature of Payment Account Head(NAM)	: Deduction at Source : Given in details	Tax Period : 2009
Particulars of Withho	lding Agent	
NTN / FTN	: 8000006-1 (FTN is applicab	le to Goverment Departments withholding taxes)
Registration / Inc No.		
Name No. of Tax Payers	: eCBR Demo Company : 121	
Amount of Tax Amount of Tax in	: 468,450 Words : Four Hundred Sixty Eight Thousand Four	Hundred Fifty Ruppees And No Paisas Only
Payment Mode Cash	Amount Date AC / Ref No Ban 468,450 26/1/2009	k City Branch
CPR: IT-20090126-034	1-1000274	Signature & Stamp of Manager / Authorized officer

- 20. And for the individual, deduction certificate can get printed.
- 21. To print the deduction certificate. Click on "Deduction Certificates" Button.

Mode	Amount	Ref No	Received	Status	Status Date	Ву	View			
Cash	468,450		468,450	Confirmed	26/1/2009	ALI Main Branch				
Interview of the second										
		📚 Print CPR 🛛 🚽	Back 😫 Ca	ncel 🍣 D	eduction Cert	ificates				
		Print CPR	Back 器 Ca	ncel 🏼 🍣 D	eduction Cert	ificates				



22. The system opened the file containing deduction certificates of various withholding agent. On request of person one can print out his/ her certificate.

Withholding Agent	NTN : 8000006-1	eCBR Demo C	ompany	Deposit Date	: 26-01-2009
Tax Payer's Particulars					
NTN	: 0025417-9		Tax Payer Status	: BuisnessIndividu	ual
CNIC / Reginc. No.	: 37423-0532652-1		RTO / LTU	: RTO ISLAMABA	D
Name	: Muhammad Ayub				
Business Name	: Mughal Brothers				
Tax Payer Address	: Gardan Town				
Tax Payer City	: Lahore				
Payment Particulars					
NAM Code	: B01131	Taxable Amoun	t :		1,000
Payment Section	: 149	Tax Deposited	:		1,500
Amount In Words	: One Thousand Five Hur	ndred Ruppees And N	lo Paisas Only		

2.4 Creating Direct Debit Account

Login in to the system i.e. <u>http://e.fbr.gov.pk</u> by using the assigned password and user id.
 And click on "Login" button.



Figure 47

At homepage from the top menu bar click on Registration → e-Enrollment → Change
 Profile.

	Taxpayer Facilitation Portal eCBR Demo Complexity (e.fbr.gov.pk) (Last Login: 23-Sep-2009, 11:16)
lome FBR Site Administration	▶ Registration ▶ Declaration ▶ Requests ▶ e-Payments ▶ e-Folder ▶ Logout
8000006 - COY ()	e-Enrollment View Profile ECBR DEMO COMP
📕 e-Folder	Direct Debit Change Profile
Tax Year 2009	Dear Taxpaye-Intermediary(EI) Enrollment Add Shipping Lines
All Inwards (6) All Outwards (2) Registration (0) Declarations (2)	Welcome to Taxpayer Facilitation System (TFS). Your e-Folder provide all functions listed in the left pannel of this page pertaining to all Federal Taxes, i.e., Tax, Income Tax, Federal Excise and Customs Duties. The correspondance made by the tax officers and the tax payer is also available for live viewing. Moreover system generated alerts, news and SMS messages are also available in this e-Folder.
Requests (0) Payments (2) Acknowledgements (2) Discrepancies (0) Notices (0)	The links given on the left pannel having plus (+) sign before the link show that there are more items under the link which can be seek by clicking the (+) si Those having a minus (-) sign before the link show that this link does not have any further levels and can be accessed by clicking the link.
News (2) Taxpayer Account Calendar Tenplates & Forms Guides - PDF (0) Demos - Videos (2) SROs	You can avail the e-Services given in the top menu bar of this page whereby you can manage your User Account by clicking Administration. Registration particulars can be updated by clicking Registration link. e-Filing of all the declarations such as Returns and Statements of Income Tax and Sales Tax can b performed by clicking Declaration link. For making any requests, such as request for extension in date of filing I/Tax return, application for Exemption Certif
General Orders	etc. click Request link. Tax payment can be prepared and even can made electronically through Direct Debit without going to the bank by clicking the e-Payt link.

• The system loads the change profile page. In back account section, add an account through which direct debit payment can be made.

	10			1.10 701			T Calast	
A	VC	No		A/C Title			Type Select	
в	anl	k Select	*	City Select	~		Branch Select	
				Account Star	t Date Day 💙 Mon 💙 Ye	ar 🔽 Clo	se Date Day 🗸 Mon 🗸	Year
	Sr.	A/C No	Account Title	Bank	Branch Name	City	From Date - To Date	
	1	0827665	TEST ACCOUNT	NBP	BUND ROAD GULSHAN-E- RAVI	LAHORE	06/06/1999	Edit C
	2	111999-0	TEST ACCOUNT	NBP	BLUE AREA BRANCH, ISLAMABAD	ISLAMABAD	01/01/2009 - 01/01/2009	
	з	123456777	ttest	NBP	MURREE BREWERY BRANCH, RAWALPINDI	RAWALPINDI	12/07/2008	Edit C
		9-882	QUSAY ENTERPRISE	MYBANK	CLIFTON BRANCH, KARACHI	KARACHI	10/10/2005	Edit C
	5	087690	TEST ACCOUNT	NBP	CIVIC CENTRE (KDA KHI)	KARACHI	09/05/2001	Edit C
	6	test2	sadfsdf	TAMEER BANK	AGRA TAJ BRANCH, KARACHI	KARACHI	28/01/1981	Edit C
	7	test294	ttest	KASB	HYDERABAD BRANCH.	HYDERABAD	01/01/2009	Edit C
	8	8888888	TEST ACCOUNT	мсв	ADAMJEE NAGAR BRANCH, KARACHI.	KARACHI	02/04/2003	Edit C
		test-1	test-11	NBP	ALLAMA IQBAL TOWN. LAHORE	LAHORE	01/01/2008	Edit C
	10	082766	Demo	NBP	MAIN BRANCH, WAZIRABAD.	GUJRANWALA	21/02/1984	Edit C
	11	8888888	hasnian title	HBL	CORPORATE CENTRE BRANCH, ISLAMABAD.	ISLAMABAD	03/03/2008	Edit C
	12	1234567	TEST ACCOUNT 1234	UBL	F-6 SUPER MARKET BRANCH.ISLAMABAD	ISLAMABAD	15/08/2008	Edit C

- Enter the details of bank account. Select the bank its city and the branch from the dropdown list.
- Click on **"Add Account"** button, to add the account.

	C No test10	tails of all bank accou	A/C Title 1009TEST	the second s		Type Current	*
Bar	nk ABL	×	City ISLAMAB/ Account Star		09 💌 Cl	Branch F-8 MAR	🖌 Year 🗸
Sr.	A/C No	Account Title	Bank	Branch Name	City	From Date - To Date	Add Account
1	0827665	TEST ACCOUNT	NBP	BUND ROAD GULSHAN-E- RAVI	LAHORE	06/06/1999	Edit Close
2	111999-0	TEST ACCOUNT	NBP	BLUE AREA BRANCH, ISLAMABAD	ISLAMABAD	01/01/2009 - 01/01/2009	
3	123456777	ttest	NBP	MURREE BREWERY BRANCH, RAWALPINDI	RAWALPINDI	12/07/2008	Edit Close
4	9-882	QUSAY ENTERPRISE	MYBANK	CLIFTON BRANCH, KARACHI	KARACHI	10/10/2005	Edit Close
5	087690	TEST ACCOUNT	NBP	CIVIC CENTRE (KDA KHI)	KARACHI	09/05/2001	Edit Close
6	test2	sadfsdf	TAMEER BANK	AGRA TAJ BRANCH, KARACHI	KARACHI	28/01/1981	Edit Close
7	test294	ttest	KASB	HYDERABAD BRANCH.	HYDERABAD	01/01/2009	Edit Close
8	8888888	TEST ACCOUNT	мсв	ADAMJEE NAGAR BRANCH, KARACHI.	KARACHI	02/04/2003	Edit Close
9	test-1	test-11	NBP	ALLAMA IQBAL TOWN. LAHORE	LAHORE	01/01/2008	Edit Close
	082766	Demo	NBP	MAIN BRANCH, WAZIRABAD,	GUJRANWALA	21/02/1984	Edit Close

- The respective accounts added before are also showing in the grid below.
- Now from the bottom pf page, click on **"Verify Application"** button.
- The pop-up window opens for verification purpose.
- Enter the asked detail.
- Click on "Verify/Un-Verify" button.

Ve	rification		* [X]	City Select City
) the best of n /e will be acce	Please Enter Rep 080440	resentative CNIC/NTN/P		correct and complete. It is further declare
ort No	Verit	iy /Un-Verify		Signature
	User Id Tax Office	RTO KARACHI	~	

Figure 51

• After the successful verification. Click on **"Submit Application"** button.

Fin Verification	entative CNIC/NTN/PP Successfull In-Verify
Verification X Please Enter Representative CHIC/NTN/PP Veri Ioading Verify /Un-Verify	City Select City Add
User Id Tax Office RTO KARACHI	Signature of Issuing Officer

• When the application verified and submitted successfully, a message appears showing that the copy of an application is e-mailed at the address given in registration profile.



- Now an application is moved towards Verification Officer to get it verify.
- The verification process comprises of various steps, and after the successful verification an email sent to the taxpayer.
- Now the taxpayer login in to the system
- From the menu bar select **Registration** \rightarrow **Direct Debit**.

				l axp	ayer Facilitation Porta (e.fbr.gov.pk)	1	(Last Logir		mo Compan 009, 11:16 AM
ome FBR Site Administ	1	▶ Registra	ition 🕨 Declaratio	n 🕨 Requ	uests ▶ e-Payments ▶ e-Folder	▶ Logout		ECBR DEM	IO COMPAN
(control center)	Acco	unt Informa	tion						
Monthly Statement	Sr.No	Account No	Account Title	Account Type	Branch Name	Bank Name	с	ity [ebit Authority (D/A)
Annual Statement	1		EST ACCOUNT	Current	F-6 SUPER MARKET BRANCH,ISLAMABAD	UNITED BANK LIMITE	D ISLA	MABAD G	<u>enerate</u>
2007	2	test1009 1	009TESTTEST	Current	F-8 MARKAZ BRANCH, ISLAMAB	AD ALLIED BANK OF PAK	ISTAN ISLA	MABAD G	anerate
ist I Prepared Submitted evised Summary Report	Sr.No	Account No	Account Title	Account Type	Branch Name	Bank Name	City		Debit Author (D/A)
axpayer Guidance	1	0827665	TEST ACCOUNT	Current	BUND ROAD GULSHAN-E-RAVI	NATIONAL BANK OF PAKISTAN	LAHORE	Activate	Re-Print
essages	2	123456777		Current				Activate	Re-Print
iew Received Messages and New Messages	3	9-882	QUSAY ENTERPRISE	Current	CLIFTON BRANCH, KARACHI	MYBANK LIMITED	KARACHI	Activate	Re-Print
eply Received Messages	4	087690	TEST ACCOUNT	Current	CIVIC CENTRE (KDA KHI)	NATIONAL BANK OF PAKISTAN	KARACHI	Activate	Re-Print
ystem Alerts (Total=0) on-Filing (0)	5	test2	sadfsdf	Current	AGRA TAJ BRANCH,KARACHI	TAMEER MICRO FINANCE BANK	KARACHI	Activate	Re-Print
iscrepancies (0) otifications (0)	6	test294	ttest	PLS	HYDERABAD BRANCH. ADAMJEE NAGAR BRANCH.	KASB BANK LIMITED MUSLIM COMMERCIAL BANK	HYDERABAD	Activate	Re-Print
warrowward the Col	7	8888888	TEST ACCOUNT	Current	KARACHI.	LIMITED	KARACHI	Activate	Re-Print
	8	test-1	test-11	Current	ALLAMA IQBAL TOWN, LAHORE	NATIONAL BANK OF PAKISTAN	LAHORE	Activate	Re-Print
	9	082766	Demo	Current	MAIN BRANCH, WAZIRABAD.	NATIONAL BANK OF PAKISTAN	GUJRANWAL	Activate	<u>Re-Print</u>
	10	8888888	hasnian title	PLS	CORPORATE CENTRE BRANCH, ISLAMABAD.	HABIB BANK LIMITED	ISLAMABAD	Activate	Re-Print

- An account activation page opened. Carrying two grids, the above table grid contains the accounts for which Direct Debit Authority (DDA) needs to generate. Click on "Generate"
- And the other contains the accounts for which DDA is generated but they need to activate.
- When clicked, a pop-up window opened and asks for mobile number and pin code. After giving the required detail clock on "Ok" button.

(Control Center)	8000	006 - COY	0					ECBR	DEMO COMPAN
	Acco	unt Inform	nation						
Hag 2005 1	Sr.No	Account No	Account Title	Account Type	Branch Name	Bank Name		City	Debit Authority (D/A)
Annual Statement 2009	1	1234567	TEST ACCOUNT 1234	Mobile	e.g.	UNITED BANK LIMIT	ED	ISLAMABAD	<u>Generate</u>
2003	2	test1009	1009TESTTEST		03001234567	ALLIED BANK OF PA	KISTAN	ISLAMABAD	Generate
List				Pin Code	e.g.				
 Duran and Contain Ward. 	Sr.No	Account N	o Account Title	Cancel	7186	Bank Name	с	ity	Debit Authori (D/A)
Taxpayer Guidance	1	0827665	TEST ACCOUNT			DNAL BANK OF	LAHO	RE <u>Activ</u>	iate <u>Re-Print</u>

Figure 55

• When it is generated, the direct debit authority letter opened.

11				ayer Facilitation Porta (e.fbr.gov.pk)			(Last Login:		mo Compan 009, 11:16 AM
tion 8000	▶ Registra	tion > Declaratio	n 🕨 Requ	ests ▶ e-Payments ▶ e-Folder	Logout			ECBR DEM	NO COMPAN
	unt Informa		0 t -	Funda Describ Maria		Deel Marea	03	D-1-1	
	Account No 1234567	Account Title TEST ACCOUNT 12:	Account 34 Current	Type Branch Name F-6 SUPER MARKET BRANCH,I	SLAMABAD	Bank Name UNITED BANK LIM	City		t Authority (D. Derate
Sr.No	Account No	Account Title	Account Type	Branch Name	в	ank Name	City		Debit Autho (D/A)
1	0827665	TEST ACCOUNT	Current	BUND ROAD GULSHAN-E-RAVI	NATIONAL	BANK OF	LAHORE	Activate	<u>Re-Prin</u> t
2	123456777	ttest	Current					Activate	Re-Print
з	9-882	QUSAY ENTERPRISE	Current	CLIFTON BRANCH, KARACHI	MYBANK L		KARACHI	Activate	<u>Re-Print</u>
4	087690	TEST ACCOUNT	Current	CIVIC CENTRE (KDA KHI)	NATIONAL PAKISTAN		KARACHI	Activate	<u>Re-Prin</u>
5	test2	sadfsdf	Current	AGRA TAJ BRANCH,KARACHI	TAMEER M BANK	ICRO FINANCE	KARACHI	Activate	<u>Re-Print</u>
6	test294	ttest	PLS	HYDERABAD BRANCH.	KASB BAN		HYDERABAD	Activate	Re-Print
7	8888888	TEST ACCOUNT	Current	ADAMJEE NAGAR BRANCH, KARACHI.	LIMITED	OMMERCIAL BANK	KARACHI	Activate	<u>Re-Prin</u>
8	test-1	test-11	Current	ALLAMA IQBAL TOWN, LAHORE	NATIONAL PAKISTAN		LAHORE	Activate	<u>Re-Prin</u>
9	082766	Demo	Current	MAIN BRANCH, WAZIRABAD.	NATIONAL PAKISTAN	BANK OF	GUJRANWALA	Activate	<u>Re-Prin</u>
10	8888888	hasnian title	PLS	CORPORATE CENTRE BRANCH, ISLAMABAD.	HABIB BAN	IK LIMITED	ISLAMABAD	Activate	<u>Re-Prin</u>
11	test1009	1009TESTTEST	Current	F-8 MARKAZ BRANCH, ISLAMABAI	ALLIED BA	NK OF PAKISTAN	ISLAMABAD	Activate	Re-Prin

• The letter is also mailed to respective bank manager for the activation.

	BP		×
Nations	Bank of Pokistan		EPADD-2009910-983162
Part-I Debit A	uthority to be signed by the A	Account holder	
The Manager			Sep-10. 2009
F-8 MARKAZ E ALLIED BANK	SRANCH OF PAKISTAN LTD.		Original
ISLAMABAD			
Subject : _	DEBIT AUTHORITY		
I/ We whose pa	articulars are given bellow:		
NTN	8000006	STRN	
CNIC/Reginc.N	lo TU/123456		
Name	ECBR DEMO COMPANY		
E-Mail	esupport@prai.com.pk		
Phone	92519260157		
Address	PRAL HEAD OFFICE, EVACUEE ISLAMABAD	TRUST COMPLEX(ETC)), STH FLOOR , F-5/1, ISLAMABAD ,
	e National Bank of Pakistan to made from time to time throug		nt as per following particulars for
A/C No.	test1009		
A/C Title	1009TESTTEST		
A/C Type	Current		
Branch	0584- F-8 MARKAZ BRANCH		
This debit auth	ority is only valid for tax paym	ients.	
	Offici	ial Stamp of	
Authorized	Company/Bu	siness, if applicable	Authorized Signature
	-		-
Part II VERIFI	CATION By Branch Manager/	Manager (Operation	ons)
	V	ERIFIED	
	Signature		Date
Part-III Debit A	Authority Number allotted by I	Manager (I.T)/ Bran	nch Manager
	Debit Authority No.		
	Agreement No. 983162		
	Signature		Date:
Note : Upon re	eciept of Debit Authority Num	ber, the applicant	will access the FBR Portal
-	v.pk) and activate his account i		
	Printional => Branch Manager, P	unlicate => Account	t Holder, Triplicate => I.T Manager

Figure 57

• The bank manager asked for the approval from the Head office for the taxpayer and then mailed the activation code to the taxpayer as well.



Figure 58

• The taxpayer now clicked on "<u>Activate</u>" to make its account active for future use.

1.									
	10	8888888	hasnian title	PLS	CORPORATE CENTRE BRANCH, ISLAMABAD.	HABIB BANK LIMITED	ISLAMABAD	Activate	<u>Re-Print</u>
	11	test1009	1009TESTTEST	Current	F-8 MARKAZ BRANCH, ISLAMABAD	ALLIED BANK OF PAKISTAN LTD.	ISLAMABAD	Agriyate	<u>Re-Print</u>

Figure 59

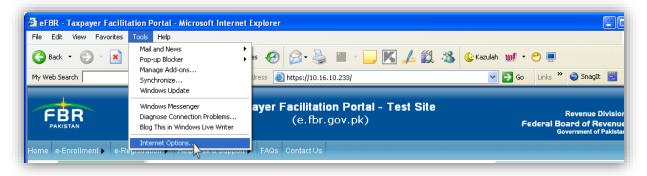
- Enter the activation code, received by the manager in e-mail.
- The agreement number given in DA letter and the permitted amount up to which you can pay. Click on ***Activate*** button.

11	test1009	1009TESTTEST	Current	F-8 MARKAZ BRANCH,	ISLAMABAD	ALLIE LTD.	D BANK OF PAKISTAN	ISLAMABAD	Activate	<u>Re-Print</u>
Bran		ALLIED BANK OF F F-8 MARKAZ BRAN			City		ISLAMABAD			
Acco	ount No	test1009			Account Ty	pe	Current			
		nformation Giver	n by Bank							
	ation Code ment No			_	Permitted 4	mount	t			
ingro.		Activate Cancel]							
						- P				

- When activate button is clicked, it asked for the NIFT Certificate to attach.
- Activation cannot be done unless the certificate is attached.
- The certificate can be obtained by the NIFT website. <u>https://cbr.niftetrust.com/</u>

2.5 Installing Digital Certificate

- Obtain the digital certificate from **NIFT** and saved it on your machine/computer.
- Open browser i.e. Internet Explorer.
- From the top toolbar, select **Tools** \rightarrow **Internet Options.**



- The system opened the dialog box of Internet Options.
- Click on **Content** tab.

Internet Options
General Security Privacy Content Connections Programs Advanced Home page
You can change which page to use for your home page. Address: <u>ttp://go.microsoft.com/fwlink/?LinkId=69157</u>
Use Current Use Default Use Blank
Temporary Internet files Pages you view on the Internet are stored in a special folder for quick viewing later. Delete Cookies Delete Files
History The History folder contains links to pages you've visited, for quick access to recently viewed pages. Days to keep pages in history: 20 Clear History
Colors Fonts Languages Accessibility
OK Cancel Apply
BR NIFLETRUST CMBP

Figure 62
From the Certificates section, click on "Certificates" button.

Internet Options
General Security Privacy Content Connections Programs Advanced
Content Advisor Ratings help you control the Internet content that can be viewed on this computer. Enable Settings
Certificates
Use certificates to positively identify yourself, certification authorities, and publishers.
Clear SSL State Certificates Publishers
Personal information
AutoComplete stores previous entries AutoComplete AutoComplete
Microsoft Profile Assistant stores your My Profile personal information.
OK Cancel Apply

• From the certificates dialog box, click on **'Import**" button to import the certificate from the machine.

Certificates		? 🛛
Intended purpose	:: <all></all>	×
Personal Othe	r People Intermediate Certification	n Authorities Trusted Root Certification 🔨
Issued To	Issued By	Expiratio Friendly Name
Import.	Export Remove	Advanced
Certificate inten	ded purposes	
		View
		Close

- The Certificate Import Wizard welcomes, click on "Next" button.
- File To Import dialog box asks now to browse the file/certificate to import.
- Click on **Browse**^{*} button to import the file.
- After finally browsing, select the file and click on **'Open**."
- The path of the file attached is visible in the field next to the **Browse**^{*} button.
- Click on **Next**."

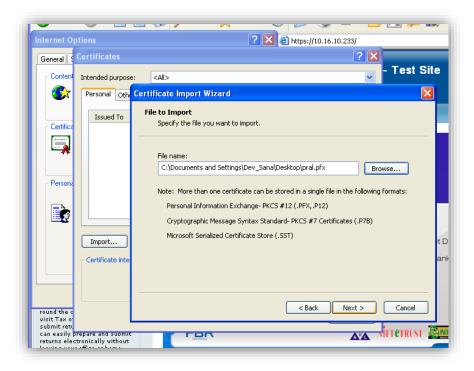


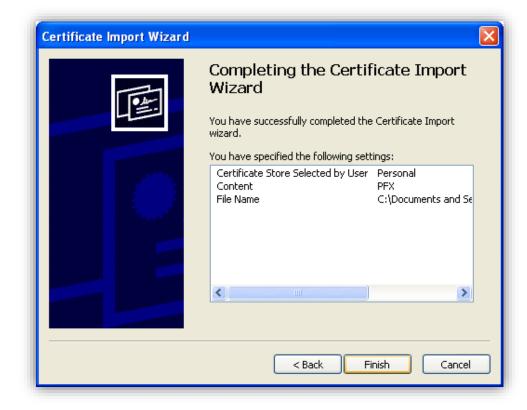
Figure 65

• Now enter the password and click on "Next."

	ficate Import Wizard
Pa	ssword
	To maintain security, the private key was protected with a password.
	Type the password for the private key.
	Password:

	Enable strong private key protection. You will be prompted every time the private key is used by an application if you enable this option.
	Mark this key as exportable. This will allow you to back up or transport your keys at a later time.
	Sack Next > Cancel

- Select the location to store the certificate or continue with the auto loaded certificate store location. Click on "Next" to proceed.
- Finish the certificate import wizard by clicking on "**Finish**" button.





• A dialog message appeared after clicking Finish. Click on "Ok."

		Login
		User ID: Password:
Person	Certificate Import Wizard 🛛 🗛 R I K	Forget Password
	The import was successful.	For New e-Enrollment Company, AOP, Individual
Import Export Remove	OK ing Direct Debit pur bank	Search Taxpayer
 Certificate intended numoses 	going to the bank:	News Bulletin

Figure 68

• The certificate installed (add) successfully and is visible in certificate wizard.

		<all></all>		
'ersonal	Other Peopl	e Intermediate Certification Au	thorities Truste	d Root Certification
Issued	i To	Issued By	Expiration Date	Friendly Name
🔤 Asif	Sheikh TEST	NIFTeTRUST CBR Service CA	11/18/2009	<none></none>
<				
< Import.	Exp	rt Remove		Advance
Import.	Expl	rt Remove		Advance

2.6 Creating e-Payment through Direct Debit

• When a debit account added and get activated successfully, login to system

http://e.fbr.gov.pk

• Get login-in by using your user-id and password.



- From the top menu bar select e-Payments \rightarrow Sale Tax. Or Federal Excise, Direct Taxes.
- Select the **Tax Month, Tax Year** from the left panel of Sale Tax e-Payments page.
- Click on Sale Tax from the Create Payment Slip section at left panel.
- The system loads the e-Payment slip creation page with taxpayer's particular pre-loaded.

		Sales Tax e-Pay	intointo		
Tax Depositee Par	ticulars				
Tax Month 08/20	09 NTN / FTN 221654	6-7 Name MUHAMMA	D RAFI KHAN		
Sales Tax Payment	:			Status: Preparing	
Particulars of T	ax Payer				
Collectorate	RAWALPINDI	*			
NTN	2216546-7				
CNIC	6110109903697				
Businesses	TestBusiness		STRN	9999999999996	
Name	MUHAMMAD RAFI KHAN				
Address					
Details of Paymen	tı				
Head of		Description		Amount	
Account					
(NAM Cod	e)				
B-02341	Sales Tax				5,000
B-02366	Sales Tax on Services				0
B-02367	Federal Excise Duty on i	n VAT mode	Total		0 5,000



- In **Payment Detail Section** enter the amount which you will pay.
- Select the mode of payment to "Direct Debit" from drop down list and then select the respective PO/CH No from Particulars of Payment section.
- When CH No. selected the system will automatically load the Bank, City and its Branch.

							Payment:	articulars of
	Branch		City	Bank	PO/CH Date	PO/CH No.	Amount	Mode
H, ISLA 🔽	MAIN BRANCH, IS	D V	ISLAMABAD	NATIONAL BANK OF 💌		041800 🗸		Direct [🗸
								Add
					dia			
			ancel	Create 🖪 Back 🗱 C:	81			



- Enter the amount, and click on **"Create**" button.
- If the amount entered is beyond the permitted amount, the system generates an error while creating the payment slip.

Microsoft Internet Explorer Your direct debit account number 0418009 have the amount exceeds from the limit registered for contact our 24x7 call center at 051-111-772-75	r the selected direct debit account. If	you want to change this limit	0
Mode Amount PO/CH No. PO/CH Direct I 550,000 041800	OK Date Bank NATIONAL BANK OF	City	Branch IAIN BRANCH, ISLE V
Add		ancel	

Figure 73

- Correct the payment and click on **'Create**" button.
- If the amount is in the limit of permitted amount, now the system will ask you to schedule your payment.
- The payment can be scheduled in two ways.
 - Immediate Payment
 - Schedule Payment.

Mode	Amount	PO/CH No.	PO/CH Date	Bank	City	Branch
Direct [🔽	5,000	041800 🗸		NATIONAL BANK OF F	ISLAMABAD 🔽	MAIN BRANCH, ISLAN
Schedule Yo		+-				
Schedule h	our raymen					
💿 Immedi	ate Payment		O Schedule I	Payment		
Please Ente	r Your PIN:					
[!] Please re	eview vour	e-Payment	details, for	confirmation click confirm	m hutton, to change d	letails click back button.
Liftiedseite	, our	e i uyinene		Confirm 🖪 Back 🔀 Can		

- For **Immediate Payment**, enter the **PIN** and create the payment.
- For payment schedule, select the date for which you want the payment done.
- Enter the **PIN** and create the payment.

- Click on **"Confirm**" button.
- The **e-Payment slip** has been created successfully.
- Can print the payment challan by clicking on **Print**" button.

2216546 - IND ()		MUHAMMAD RAFI KHAI
Sales Tax e-Payment		
	PSID: 83963	
	Your e-Payment Slip has been created successfully	
	Click on Print button to download PSID on your computer.	
	Drint	
	Print	

Figure 75

2.6.1 Creating Scheduled Direct Debit e-Payment

- If **Scheduled Payment** option is selected; system will ask further details from taxpayer.
- Select the **Schedule Date**, on which this transaction will be automatically sent to its bank. The date of schedule must be of future date.
- Currently system does not allow changing the **Schedule Time**; all the scheduled payments are transferred at 9:00 am on scheduled date.
- Taxpayer will select the option **Notify on Failure** to get SMS message, if his transaction could not be processed due to any reason.

💿 Schedule Payment	
Scheduled Date	
Scheduled Time	09:00 AM (HH:MM)
Notify on Failure	
	on click confirm button, to change details click back button.
📝 Confirm	Back 🎇 Cancel
	Scheduled Date Scheduled Time

Figure 76

- Enter the **PIN** and create the payment.
- Click on **"Confirm**" button.
- The e-Payment slip has been created successfully.

Sales Tax e-Payment	
	PSID: 484836
	Your e-Payment Slip has been created successfully
	Click on Print button to download PSID on your computer.
	Print

Figure 77 Can print the payment challan by clicking on "**Print**" button.

2.6.2 <u>Search Scheduled e-Payments</u>

• To search the schedule e-Payment, from top menu click on e-Payments \rightarrow e-Payment

Operations \rightarrow **Scheduled** e-Payments

			Taxpayer Facilitation Portal (e.fbr.gov.pk)							
Home	Administration	Registration	Declaration 🕨	Requests 🕨	e-Payments 🕨	e-Fo	der CREST	Logout		
	Print this Page	2216546 - IND (R	TO ISLAMABAD)		Sales Tax				MUHAMMAD RAFI KHA	
		_		Pay			e Search			
ayment ayment		Advance Se	arch:		Direct Taxes e-Payment Operatio	ns 🕨	Scheduled e-Pay	ments		



- The Scheduled e-Payment List page opened, with pre-load Tax Depositee Particulars.
- From left Panel, in Other Operations section, click on Scheduled e-Payments List.

	Taxpayer Facilitation Portal (e.fbr.gov.pk)	MUHAMMAD RAFI KHA (Last Login: 16-Sep-2009, 11:27 Al
Home Administration >	Registration ▶ Declaration ▶ Requests ▶ e-Payments ▶ e-Folder CREST Logout	
Print this Page	2216546 - IND (RTO ISLAMABAD)	MUHAMMAD RAFI KHA
	Scheduled e-Payments List	
Payment Year 2010 💌	Tax Depositee Particulars	
Create Payment Slip	Tax Month NTN / FTN 2216546-7 Name MUHAMMAD RAFI KHAN	
<u>Sales Tax</u>		
Federal Excise		
Direct Taxes		
Payment Advance Search		
<u>Sales Tax</u>		
Federal Excise		
Direct Taxes		
Other Operations		
Scheduled e-Payments Nist		

- The Scheduled e-Payments List page opened.
- Displaying all the scheduled e-payments, either which were executed or in process.

0040 - IND (I	RTO ISLAMA	ida <i>u)</i>				MONAM	IMAD RAFI KI
			Scheduled e	-Payments L	ist		
ax Deposit	ee Particula	irs					
ax Month	08/2009	NTN / FTN 221	16546-7 Name M	UHAMMAD RAFI KH	AN		
:heduled e	-Payments						
theduled e	-Payments Sr. No.	Payment Slip ID	e-Payment Type	Scheduled Date	Scheduled Time	Failure Notification	Status
			e-Payment Type Sales Tax	Scheduled Date	Scheduled Time 09:00 AM	Failure Notification	Status Under Progress



• The e-Payment can be viewed by the taxpayer, by clicking on view icon 🔎

2.6.3 <u>Modify/ Delete Schedules</u>

• While the e-Payment is in **Preparing** mode, can be modified.

16546 - IND (I		,					MAD RAFI I
			Scheduled e	-Payments L	ist		
ax Deposit	ee Particula	ars					
Tax Month	08/2009	NTN / FTN 22	16546-7 Name M	UHAMMAD RAFI KH	AN		
Scheduled e	-Payments						
Scheduled e	-Payments						
Scheduled e View	-Payments Sr. No.	Payment Slip ID	e-Payment Type	Scheduled Date	Scheduled Time	Failure Notification	Status
_			e-Payment Type Sales Tax	Scheduled Date	Scheduled Time 09:00 AM	Failure Notification	Status Preparing
View	Sr. No.	Payment Slip ID					

Figure 80

- To modify the scheduled date, click on \mathcal{P} .
- The selected scheduled e-Payment opened, with the **PSID**

	Scheduled e-Payments Lis	st
Tax Depositee Particulars		
Tax Month 08/2009 NTN / FTN	2216546-7 Name MUHAMMAD RAFI KHAI	N
Scheduled e-Payments		Status: Preparing
Payment Slip ID	485764	
Scheduled Date	19/09/2009	
Scheduled Time Notify on Failure	09:00 AM (HH:MM)	
Please Enter Your PIN:		
	💴 Update 🛷 Delete 🛛 🥵 Canc	el

- To modify the scheduled date, select the new future date.
- Enter the **PIN**.
- Click on button labeled as "Update"

	Scheduled e	e-Payments List	
Tax Depositee Particulars			
Tax Month 08/2009 NTN / FTN	2216546-7 Name N	UHAMMAD RAFI KHAN	
Scheduled e-Payments			Status: Preparing
Payment Slip ID	485764		
Scheduled Date	22/09/2009	₫ <	
Scheduled Time	09:00 AM	(HH:MM)	
✓ Notify on Failure Please Enter Your PIN:			
	🎬 Undate 🔗	Delete 🧱 Cancel	



- After the successful update, system redirects to the Schedule e-Payment List page.
- The e-payment with updated scheduled date is showing.

				Scheduled e	-Payment <mark>s</mark> L	ist		
Tax	c Deposite	e Particula	ars					
Ta:	< Month	08/2009	NTN / FTN 22	16546-7 Name M	UHAMMAD RAFI KH	AN		
Scł	neduled e-	Payments						
			1				1	
	View	Sr. No.	Payment Slip ID	e-Payment Type	Scheduled Date	Scheduled Time	Failure Notification	Status
	<u> </u>	1	485764	Sales Tax	22/09/2009	09:00 AM	v	Preparing



• To **Delete** the Scheduled e-Payment. View the e-Payment with Status Preparing.

				Scheduled e	-Payments L	ist		
ſax	Deposite	e Particula	ars					
ax	Month	08/2009	NTN / FTN 22	16546-7 Name M	UHAMMAD RAFI KH	AN		
che	eduled e-	Payments						
	View	Sr No	Payment Slin ID	e-Payment Type	Scheduled Date	Scheduled Time	Eailure Notification	Status
	View	Sr. No.	Payment Slip ID	e-Payment Type	Scheduled Date	Scheduled Time	Failure Notification	Status
	Þ	Sr. No.	Payment Slip ID 486140	e-Payment Type Sales Tax	Scheduled Date	Scheduled Time 09:00 AM	Failure Notification	Status Preparing
	Þ	1	486140	Sales Tax	19/09/2009	09:00 AM	Y	Preparing

• The scheduled e-Payment opened in context to delete the payment.

Tax Depositee Particulars		
Tax Month 08/2009 NTN / FTN	2216546-7 Name MUHAMMAD RAFI KHAN	
Scheduled e-Payments		Status: Preparing
Payment Slip ID Scheduled Date Scheduled Time I Notify on Failure Please Enter Your PIN:	486140 19/09/2009 ∰∰∢ 09:00 AM (HH:MM)	
	💴 Update 🥟 Delete 🔀 Cancel	



• Click on **Delete** button, the system prompts for **PINCODE**.

Tax Depositee Particulars	
Tax Month 08/2009 NTN / FT	TN 2216546-7 Name MUHAMMAD RAFI KHAN
Scheduled e-Payments Payment Slip ID Scheduled Date Scheduled Time Notify on Failure Please Enter Your PIN:	Microsoft Internet Explorer Please enter your pin code OK H:MM)
	📁 Update 🥟 Delete 😫 Cancel

- Enter the **PIN**. And then proceed with **Delete** button.
- System asks for the confirmation to proceed with it. Click on **Ok.**

Tax Month	08/2009 NTN / FTN 2216546-7 Name MUHAMMAD RAFI KHAN
Sched Mic	rosoft Internet Explorer
P 🤇	Are you sure to delete the schedule, the payment associated with this schedule will also be deleted?
s	OK Cancel
Pleas	e Enter Your PIN:
	📁 Update 🥟 Delete 🗱 Cancel

Figure 87

• When click on Ok, system redirects to the Scheduled e-Payment List page, where the message appears for the successful delete.

			Scheduled e	-Payments L	ist		
ax Deposit	ee Particula	ars					
ax Month	08/2009	NTN / FTN 22	16546-7 Name M	UHAMMAD RAFI KH	AN		
'heduled e	 Payments 						
	, ayinci o						
			Schedule has been d	eleted successful	ly		
View			ichedule has been d	eleted successful Scheduled Date	ly Scheduled Time	Failure Notification	Status
	[!] Sele	ected e-Payment S			-	Failure Notification	Status Preparing
View	[!] Sele	ected e-Payment S Payment Slip ID	e-Payment Type	Scheduled Date	Scheduled Time		

Figure 88